



### Required information from customer:

- \* **Physical person or company name**, address.
- \* **Shipping address**.
- \* **VAT number** (if applicable).
- \* **By the demand of customer** we can add additional information to the invoice.

### Important notes about preparing sound files for transfer:

- \* Files should be in **.wav** or **.aiff** format (**16-32bit, 44.1/48/88.2/96kHz**).
- \* Transfer files via **wetransfer.com** only.
- \* Tracks should be **non-archived**.
- \* All tracks should be named in **ENGLISH** language only.
- \* The file names should start with **A1,A2... B1,B2..** etc.
- \* **Track-list with song durations** is obligatory.
- \* Specify the speed – **33 or 45 RPM**.
- \* Compose **catalog number** (numbers/letters), for example – **smkls1046**  
**Catalog number will be engraved on run-out groove area (around label)**

### Requirements for polygraph files:

**Please, send us polygraph files, made on our templates, and take recommendations in advance.**

General recommendations can be found here:

<https://semikols.eu/wp-content/uploads/2019/07/polirec.pdf>

Templates for 12" and 7" can be found here:

<https://semikols.eu/specification-templates/>

In case you need additional information – write us an email to **info@semikols.eu**